

Are you **looking** for **flexible work?**



fusionHR is inviting all job seekers interested in temporary and/or part-time positions for upcoming and recurring work in office administration and support services.



Driver

- Driver's License
- 10+ years of driving experience
- Good communication skills
- Ability to work under pressure
- Ability to drive long distances
- Ability to do basic vehicle maintenance/servicing
- Computer skills



Administrative Assistant

- 2 years of work experience
- Associate Degree
- Strong written and verbal communication skills
- Strong computer skills including Microsoft Office (Word, Excel, Outlook)
- Be highly organized



Email resumes to:

cso-cs@fusionhumanresources.com

Or visit

www.fusionposts.com to upload resume

